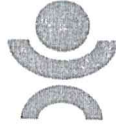


राष्ट्रीय बाल भवन

(शिक्षा मंत्रालय के स्कूल शिक्षा एवं साक्षरता विभाग,
भारत सरकार के अंतर्गत स्वायत्त संस्थान)
कोटला रोड, नई दिल्ली-110002



National Bal Bhavan

(An Autonomous Institution under Ministry of Education,
Department of School Education & Literacy, Govt of India)
Kotla Road, New Delhi-110002

Tel : 23237856, 23236570, 23232672 Fax : 23231158
E-mail : nbb.admin@gmail.com

F. No. 1/NBB/Estt/Gem Contract Firm (Manpower)/2025/1580 Dated: 12.02.2025

To

M/s New Tiger Security Services,
H.No. 166, 2nd Floor, Savitri Nagar,
New Delhi- 110017

Sub: Forwarding the names of suitable and eligible candidates for engaging the various contractual staff purely on contract basis in National Bal Bhavan.

Sir,

As per the approval of the Competent Authority, the following posts of various contractual staff is required to be filled up on contract basis in National Bal Bhavan. The number of posts required and eligibility criteria of each post is mentioned in the enclosed "Notice for engagement on various contractual positions in National Bal Bhavan on purely contract basis".

It is requested to kindly upload the notice for engagement of various contractual staff in National Bal Bhavan on purely contract basis in your website for wide publicity along with terms and conditions and send the name of eligible candidates to this office. The link of the advertisement may be informed to NBB for uploading the same in NBB's website for wide publicity. Please note that, the name of only such candidates shall be forwarded to this office who fulfill the eligibility criteria prescribed to the post.

(Mukesh Gupta)
Dy. Director (Admn.)

Encl: as above

New Tiger Security Services
H.No. 166, 2nd Floor, Savitri Nagar, New Delhi- 110017

Notice for engagement on various contractual positions in National Bal Bhavan on purely contract basis

Applications from willing and eligible candidates are invited for engagement of the following contractual positions at National Bal Bhavan, Kotla Road, New Delhi on purely contract basis through M/s New Tiger Security Services. The eligibility criteria, age limit and consolidated monthly remunerations are as under:-

S. No.	Name of Post	No. of persons required	Fixed monthly remuneration	Eligibility criteria
1	Consultant (Finance & Accounts)	01	Rs.38,500/-	Retired Central Govt./State Govt./Autonomous Body officer not below the rank of Account Officer having experience in Accounts matter related to Autonomous body with following educational qualification:- (i) Degree in Commerce from a recognized University (ii) Knowledge of Rules, Regulations & Procedures in the Central Govt./Autonomous bodies (iii) Proficiency in noting and drafting.
2.	Artist (Vocal Music)	01	Rs. 24,000/-	(i) Degree from recognized University and Diploma in relevant discipline from a recognized Institution OR Sr. Secondary from recognized Board and degree in relevant discipline from a recognized Institution (ii) Minimum 05 years experience of working with children (iii) Good knowledge of English and Hindi
3.	Instructor (Aeromodelling)	01	Rs. 24,000/-	(i) B.Sc. Degree from recognized University (ii) Minimum 03 years experience in relevant field in working with children (iii) Good knowledge of English and Hindi

4.	Supervisor (BBK)	01	Rs. 24,000/-	(i) Degree from recognized University and a diploma in Fine Arts from a recognized Institution. Or Senior Secondary from a recognized Board and a degree in Fine Arts from a recognized institution. (ii) Minimum 03 years experience of working with children. (iii) Good knowledge of English and Hindi.
5.	Instructor (Computer)	01	Rs. 24,000/-	(i) Graduate from a recognized University/Institution. (ii) Diploma in relevant discipline from a recognized Institution. (iii) Minimum 05 years experience of working with children in responsible capacity. (iv) Good knowledge of English and Hindi.
6.	Upper Division Clerks	03	Rs. 24,000/-	(i) Retired Central Govt/State Govt/Autonomous body official not below the rank of Upper Division Clerk having good knowledge of Computer (Word & Excel). (ii) Knowledge of noting and drafting. (iii) Senior Secondary from a recognized Board.

Terms & conditions: -

1. Eligible candidates must submit their application along with the photocopy of certificate of their educational qualification and experience, etc. by post at the address- M/s. New Tiger Security Services, H.No 166, 2nd Floor, Savitri Nagar, New Delhi- 110017 or at email ID- officentss14675@gmail.com within 07 days from issue of this notice.
2. The engagement shall be initially for a period of 01 year which can be extended or curtailed as per the requirement and satisfactory performance.
3. The terms of engagement on contract basis shall be upto 65 years of age for all contractual posts but in case of Consultant (Finance & Accounts) the same can be extended upto 70 years of age on year to year basis as per the requirement & satisfactory performance.

4. The upper age of the candidate shall not be more than 64 years as on closing date of receipt of application.
5. The selected candidates are liable to be posted in National Bal Bhavan, Kotla Road, New Delhi and JBB, Mandi, New Delhi .
6. The normal office hours will be 09:00 A.M. to 05:30 P.M. from Wednesday to Sunday. The Monday & Tuesday will be weekly closed days. All Gazetted Holidays will be applicable to the contractual staff. In the exigencies of work, the contractual staff can also be called for duty on holidays and after normal office hours.
7. Staff to be engaged to contractual positions will be provided 08 days Casual Leaves and 02 days RH.
8. The continuity of service in National Bal Bhavan is subject to satisfactory performance and requirement of the contractual staff. The services of the contractual staff shall be terminated by the National Bal Bhavan without any prior notice and same shall be replaced by M/s New Tiger Security Services by forwarding the name of suitable candidates for the post.
9. The contractual staff shall not divulge or disclose any information pertaining to National Bal Bhavan including operation process, security arrangement and administrative confidential and secret matter to any person/department. Such outsourced contractual person shall be liable for Police action as well as removal.
10. The contractual staff shall be prohibited of consumption of alcohol, smoking, chewing tobacco or any other prohibited substances. He/she shall be polite, cordial and obedient.
11. In case of any disputes in service matter of contractual staff, the sole responsibility shall rest with M/s New Tiger Security Services.

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